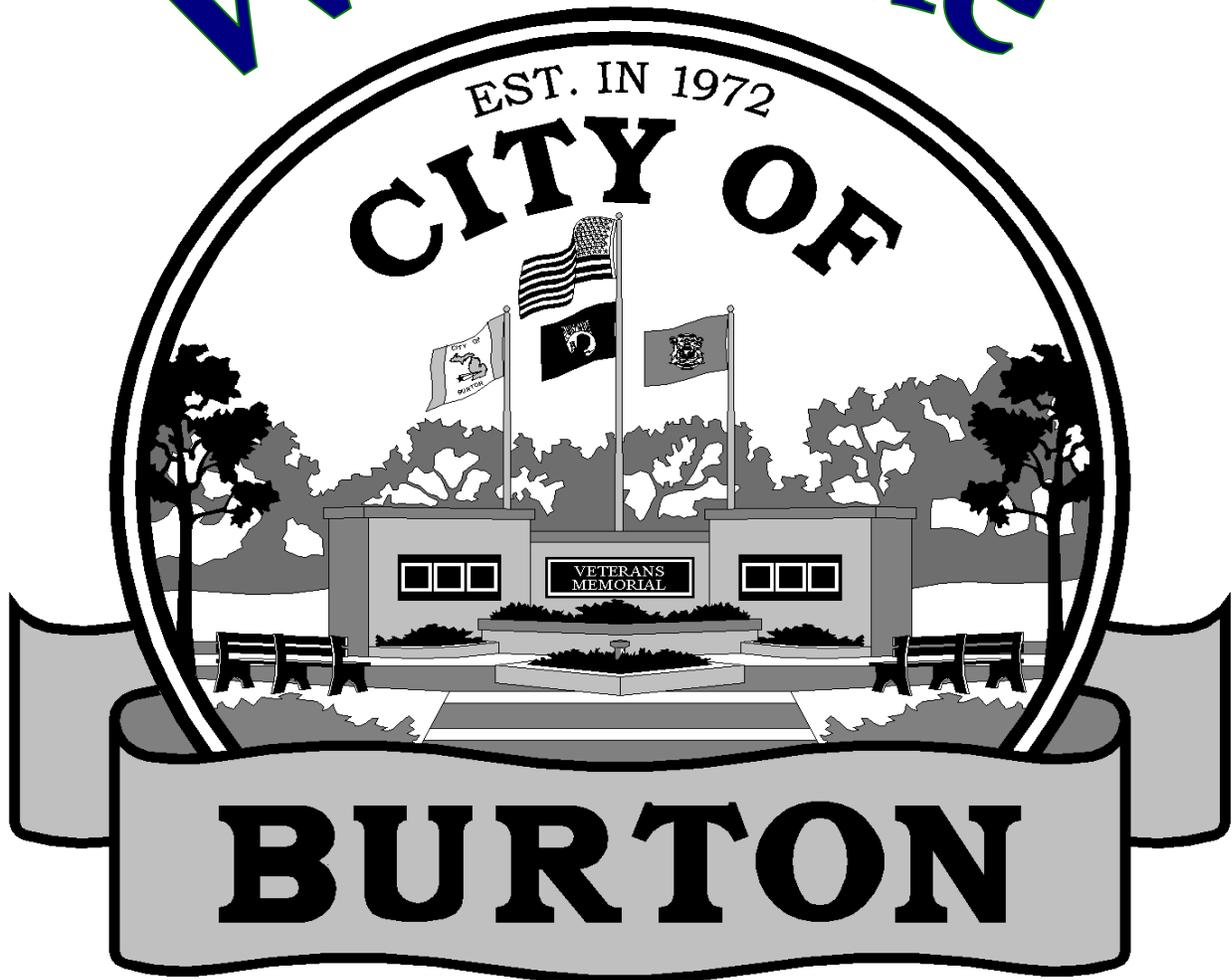


Welcome



4303 S. Center Rd. Burton, MI 48519

Phone: (810) 743-1500 Fax: (810) 743-5060

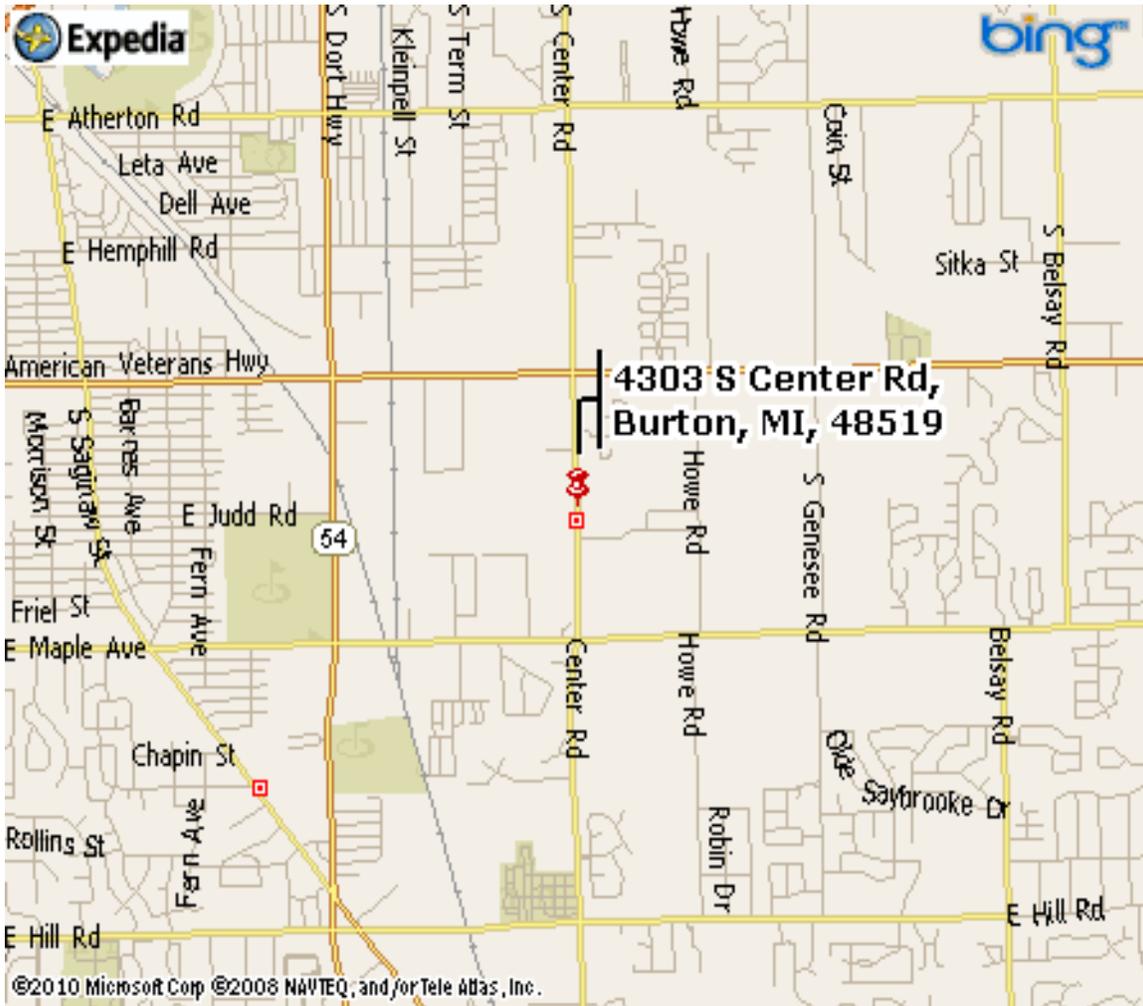
Visit our website at <http://www.burtonmi.gov>

RESIDENTS INFORMATION PACKET

- **COUNCIL CONTACTS**
- **MEETING SCHEDULES**
- **INFORMATION ON GARBAGE, YARD WASTE AND RECYCLING**
- **HAZARDOUS WASTE COLLECTION**
- **WASTE REMOVAL HOLIDAY SCHEDULE,**
- **BURN PERMITS AND DUMP PERMITS.**

Hours of Operation

**Monday-Friday
9 A.M to 5 P.M**



**Burton City Offices are located on S. Center Rd.,
North of Maple Rd. and South of Bristol Rd.**

STAFF

Mayor	Paula K. Zelenko (810) 743-1500
Human Resources	Sue Warren (810) 743-1500
Assessor	William E. Fowler (810) 743-1500
Clerk	Teresa M. Karsney (810) 743-1500
Treasurer	Douglas A. Bingaman (810) 743-1500
Controller	Ginger Burke-Miller (810) 743-1500
DPW Director	Robert D. Slattery (810) 742-9230
Senior Citizen's Director	Jean Johnson (810) 744- 0960
Police Chief	Thomas C. Osterholzer (810) 742-2542
Fire Chief	Marvin A. Epperson (810) 742-2158
City Attorney	Amanda Doyle (810) 767-6860

Council Members

Tom Martinbianco, President	(810) 742-6910 mteelong@yahoo.com
Duane Haskins, Vice President	(810) 625-1899 d.haskins@burtonmi.gov
Ellen Ellenburg	(810) 743-0139 bama5169@aol.com
Steve Heffner	(810) 743-4615 heff1@aol.com
Vaughn Smith	(810) 516-9614 vsmith161@comcast.net
Steven Hatfield	(810) 516-2062 s.hatfield@burtonmi.gov
Dennis O'Keefe	(810) 938-1596 d.okeefe@burtonmi.gov

2015 Council Meeting Schedule

January 5 & 19	7:00 P.M.	July 6 & 20	7:00 P.M.
February 2 & 16	7:00 P.M.	August 3 & 17	7:00 P.M.
March 2 & 16	7:00 P.M.	*September 8 (Tues.) & 21	7:00 P.M.
April 6 & 20	7:00 P.M.	October 5 & 19	7:00 P.M.
May 4 & 18	7:00 P.M.	November 2 & 16	7:00 P.M.
June 1 & 15	7:00 P.M.	December 7 & 21	7:00 P.M.

***Please note change in schedule.**

OTHER CITY MEETINGS:

***Planning: 2nd Tues. 5 pm**

***Park & Recreation: 2nd Wed. 5:30 pm**

***DDA: 3rd Mon. 8:30 am**

***Zoning: 3rd Thurs. 5 pm**

***Neighborhood Watch: Last Thurs. of month @ 6:30 pm. @ Burton Police Dept.**

Curbside Waste Removal Rules

- 🌍 Garbage must be placed in waste containers maximum size of 32 gallons and must have at least one handle.
- 🌍 Garbage must be at the edge of the road, outside the ditch line, by 7:00 a.m. on the day of collection

You are allowed to set out two large items per week on your normal trash day as long as it is under 50 pounds and two people can lift it.

👍 **Acceptable items include:** Couches, chairs, tables, televisions, washers, dryers, stoves, box springs, LATEX paint cans (must be dried out with kitty litter or sand, Oil Paint is considered Hazardous Waste and will not be picked up), tires (must be cut in half, two tires per week allowed), carpeting (rolled and tied in bundles under 4ft. in length), mattress (folded over and tied).

**Refrigerators, freezers and air conditioners will be picked up at the curb with advance notice to Waste Management. They may be taken to the landfill if the Freon is removed and the service company who removed it attaches a sticker.*

👎 **UNACCEPTABLE ITEMS INCLUDE:** Chest freezers, cast iron tubs, cement, concrete, rocks, liquid, oil paint, oils, whole tires.

Only small amounts of waste materials from demolition will be accepted as a normal amount of refuse. All material must be bagged or tied in bundles no larger than 4 ft. x 1 ft. diameter. No nails or screws. In greater quantity, it will be regarded as industrial refuse and must be removed by the resident or by a building or demolition contractor who is employed by the resident.

Waste Management

Detroit Market Area

48797 Alpha Drive - Suite 100

Wixom, MI 48393

(800) 796-9696 - Toll Free OR (248) 596-3500 – Phone

TRASH / Regular bagged or bags in 32 gallon containers/out by 7 AM

RECYLING / Same day as Trash pickup / out by 7 AM

YARD WASTE / Same day as Trash pickup / out by 7 AM (April-November only)

BULKY ITEMS 2 Large items per week allowed as long as two people can lift it.

SCOPE OF SERVICES

Waste Management will pick up "normal household waste items" on a weekly basis.
All items are to be placed at the curb by 7:00 a.m. on your collection day.

REFUSE Serviced weekly on scheduled day. Can be placed at the curb in bags or in garbage containers no larger than 32 gallons, no heavier than 50 lbs, with at least one handle.

RECYCLE Serviced weekly on your collection day. We accept #1 thru #7 plastic only. Clear, brown or green glass, newspaper, pie tins, aluminum cans, and corrugated cardboard. Recycle bins can be picked up at the City Hall for a charge.

YARD WASTE Service weekly on service day. Must be in brown paper yard waste bags or in cans no more than 32 gal, no heavier than 50 lbs and clearly marked "YARD WASTE". YARD WASTE stickers are available at City Hall.
Season normally begins in April and runs through the end of November.

CHRISTMAS TREES Will be picked up until the end of January.
(MUST be bare....remove ornaments, etc.)

BRUSH 3 foot bundles less than 50 lbs

BULK No charge for bulk pick up. All bulky items include, but not limited to, the following:

- | | |
|-------------------------|------------------|
| Stoves | |
| Refrigerators | Air Conditioners |
| Hot water heaters/tanks | Bed Frames |
| Garbage disposals | Water Softeners |
| Dishwashers | Freezers |
| Humidifiers | Dryers |
| Washers | Treadmills |

Bulk items will be picked up the same day as trash. Freon-based appliances will be picked up within 5-7 days, (call Waste Management @ 1-800-796-9696 for pickup. Freon does not need to be removed.

CARPETING Rolled and tied in 4 foot sections no heavier than 45 lbs. each

CARDBOARD BOXES Cardboard boxes may be placed out for pickup, flattened and bundle into stacks and may be tied with twine to secure. Cardboard should be no longer or wider than 3 feet and flattened.

COMPUTERS Computer monitors, desktops, and printers are all allowed at no extra charge as long as there is no more than 1 complete unit (monitor, desktop, and printer). Additional items or larger office equipment require bulk item handling if heavier than 50 lbs.

TIRES (AUTO) Whole tires are not acceptable to collect as trash in Michigan landfills effective November 1, 2004 under Michigan Public Act 34. We advise customers to check with a local tire store for disposal options because cutting a tire in half is difficult and a potentially dangerous process. If tires are cut in half, a MAXIMUM of four halves per week (two tires), (no rims) will only be accepted.

Building & Lumber Small amounts (less than 1/2 yard per week) of construction/demo material accepted. Includes drywall, wood, etc. Must be tied and bundled, no greater than 4 feet in length. Cannot weigh more than 50 pounds. All nails, screws etc. must either be removed or pounded down into the wood.

Non-Collectable Products such as insecticides, oil, gas, propane tanks, antifreeze, concrete, gravel, dirt, sod, rock, stones, stumps, any car parts, car batteries, riding mowers, cement (even if attached to something), bricks, roofing shingles, paint cans with paint still in it, oil paint, and similar items are also unacceptable. See "Hazardous & Electronic Waste Collection" below.

HAZARDOUS & ELECTRONIC WASTE

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION holds two Hazardous Waste Collection day's per year (in May and October). Check dates and locations by calling (810) 762-7744 or (810) 767-9696. Any item labeled toxic, corrosive, flammable or reactive are considered hazardous. Many products in your kitchen, bathroom, basement and garage require special disposal procedures.

Waste Management
Detroit Market Area
48797 Alpha Drive - Suite 100
Wixom, MI 48393
(800) 796-9696 - Toll Free
(248) 596-3500 – Phone

2015 Waste Removal Holiday Schedule

2015 New Year's Day ~ Thursday, January 1, 2015 (No Collection)

Tuesday – Wednesday: Collection on schedule

Thursday: No collection scheduled

Thursday-Friday: Service delayed by one day.

Memorial Day ~ Monday, May 25, 2015 (No Collection)

Monday-Friday: Service delayed by one day

Independence Day ~ Saturday, July 4, 2015 (No collection)

Monday-Friday: Collection on schedule

Labor Day ~ Monday, September 7, 2015 (No Collection)

Monday-Friday: Service delayed by one day.

Thanksgiving Day ~ Thursday, November 26, 2015 (No Collection)

Monday-Wednesday: Collection on schedule

Thursday: No collection scheduled

Thursday-Friday: Service delayed by one day.

Christmas Day ~ Friday, December 25, 2015 (No Collection)

Monday-Thursday: Collection on schedule

Friday: No collection scheduled.

Friday: Service delayed by one day.

CALENDAR YEAR 2016:

2016 New Year's Day ~ Thursday, January 1, 2015

Monday – Wednesday: Collection on schedule

Thursday: No collection scheduled

Thursday-Friday: Service delayed by one day.

Curbside Yard Waste Removal

Yard Waste Includes:

- Lawn Clippings
- Brush
- Thatch
- Leaves
- Border Edgings
- Tree & Plant Pruning
- Vines & Garden Clearings

Rules:

1. Yard waste may be placed in a thirty (32) gallon container or smaller with at least one handle and with a **YARD WASTE STICKER** on the front. (Free *Yard Waste* Stickers are available at [City Hall](#)...**limit four per household**).
2. Yard waste may also be placed in the 2-ply paper yard waste Bags, which are available in stores.
3. Bags or containers should weigh no more than 50 lbs.
4. Brush or branches should be bundled in 4ft. lengths or smaller and no more than 24 inches in diameter. Limbs cannot be any larger than 2 inches in diameter.
5. Yard waste is usually picked up from the first FULL week in April thru November. Contact [City Hall](#) for specific beginning and ending dates.

****NON-COLLECTIBLE:** gravel, dirt, sod, rock, stones, stumps, cement.

Waste Management

Detroit Market Area
48797 Alpha Drive - Suite 100
Wixom, MI 48393
(800)-796-9696 - Toll Free
(248) 596-3500 - Phone

BURTON YOUTH LEAGUE

Burton Parks & Recreation Director, Betty Bigsby
(810) 743-1500 Ext. 1702
Email: b.bigsby@burtonmi.gov

T-Ball (Boys & Girls): Ages 4-6U

Softball (Girls): Ages 10&U, 14&U

Baseball (Boys): Ages 8&U, 11&U, 14&U

-  **Sign up at Burton City Hall or visit the website below.**
-  **Sponsor sign-up sheets available at Burton City Hall.**
-  **Games are held Tuesday & Thursday evenings.**
-  **Games are held at Atherton School on Genesee Rd in Burton.**

For additional information please visit our website at

<http://www.leaguelineup.com/burtonyl>

**DO NOT HAVE
TO SEPARATE**

Curbside Recycling Guide

**DO NOT HAVE
TO SEPARATE**

	ITEM	YES	NO	HOW
Place together in brown paper bag	Newspaper & Phone Books 	<ul style="list-style-type: none"> • Newspapers • Newspaper inserts • Phone books 	<ul style="list-style-type: none"> • No Plastic wrappers, metal or board inserts • No product samples • No plastic or metal • No plastic windows 	<ul style="list-style-type: none"> • Stack neatly in brown Paper bag to avoid fly-away. Keep materials clean.
	Magazines & Junk Mail 	<ul style="list-style-type: none"> • Glossy catalogs • Glossy flyers • Glossy brochures • Envelopes 		<ul style="list-style-type: none"> • Keep materials clean • Remove & discard non-recyclable materials
	Mixed Office Paper 	<ul style="list-style-type: none"> • Letters, photocopies & scratch paper • Computer paper 		<ul style="list-style-type: none"> • You can mix all paper together in one bag
	Box Board 	<ul style="list-style-type: none"> • Cereal boxes • Dry food boxes • Shoe & tissue boxes • Paper towel rolls • Toilet paper rolls 	<ul style="list-style-type: none"> • No laundry soap or frozen food boxes • No wax coating – milk/ juice containers • No plastic windows, metal strips, or foil 	<ul style="list-style-type: none"> • Remove & discard liners, cellophane windows • Flatten all boxes • Place all boxboard neatly into brown paper bag or bundle tightly with string
	Glass 	<ul style="list-style-type: none"> • Clear, green, brown only • Unbroken jars & bottles • Rinsed container glass only 	<ul style="list-style-type: none"> • No plate glass, light bulbs, mirror, or beverage glasses • No ceramics or cookware • No frosted/blue/ black bottles • No caps, lids or un-rinsed items 	<ul style="list-style-type: none"> • Clean • Labels Ok • Remove & discard lids/caps • Metal lids Ok when separated
Place loose in recycling bin	Corrugated 	<ul style="list-style-type: none"> • Two layer board with wavy middle layer *Brown paper bags 	<ul style="list-style-type: none"> • No wax coated boxes • No food contamination • No wood/foam supports 	<ul style="list-style-type: none"> • Flatten all boxes • Tape & Staples Ok • Bundle & tie 3x3 sections • Clean
	Aluminum & Tin 	<ul style="list-style-type: none"> • Aluminum & tin food cans (all rinsed) • Foil pie plates & trays • Tin lids & can ends • Lined cans OK • Empty Aerosol cans 	<ul style="list-style-type: none"> • No large items/scrap metal • No coated foil wrappers • No dirty metal • No un-rinsed food containers 	<ul style="list-style-type: none"> • Clean • Remove paper labels • Remove ends • Flatten as much as possible • Rinse items
	Plastics 	<ul style="list-style-type: none"> • Plastic Container Labeled #1 THRU #7 • Milk jugs • Detergent bottles • Rinsed items only 	<ul style="list-style-type: none"> • No automotive oil containers • No medical items • No foam insulation or packing peanuts • No lids, caps, or styrofoam 	<ul style="list-style-type: none"> • Clean • Remove & discard lids/caps • Crush if possible • Labels Ok

Fire Permits

It is illegal to burn in the City of Burton without a Fire Permit.
Persons found in violation of the Burning Ordinance will be cited and could be charged the expense of the Fire Run.

Fire Permits are **FREE** and can be obtained by:

 [Visiting the Receptionist Desk at City Hall](#)

 [Requesting a Fire Permit Online](#)

www.burtonmi.gov

NOT ALLOWED

Leaves
Grass
Building Materials

ALLOWED

Brush
Tree Limbs
Garden Debris

Rules:

1. Burning permits are issued for one (1) and two (2) family dwellings only, no commercial permits are allowed. No burn permits will be issued for mobile home parks or apartments.
2. Permits issued for a household require the burning to take place at that household only.
3. Burning must be fifty (50) feet from any building or structure.
4. An adequate fire line shall be made around the area to be burned and a work force, sufficient to control the fire, shall be on hand at all times (garden hose).
5. There shall be an adequate method of extinguishment on hand at all times while the fire is burning (hose or extinguisher).
6. Any property loss caused by any person or persons open burning, either by permit, or illegally, is the responsibility of that person and they may be held liable for all losses.
7. A person shall not cause or permit the emission of an air contaminant in quantities that cause, alone or in reaction with other air contaminants, either of the following....
 - a. Injurious effects to human health or safety, animal life, plant life of significant economic value, or property, (smoke and ash shall not be a nuisance to neighbors)
 - b. Unreasonable interference with the comfortable enjoyment of life and property.
8. If for any reason, you cannot burn on the days your permit is issued, and you still have your permit, you may receive one extension off your original permit by calling City Hall within thirty (30) days of your original request date. You must keep your original permit and write the extension number that we give you on it. If you lose or throw away your permit you will not receive an extension. You must have your permit when you burn.
9. You can NOT burn in a barrel.
10. You can NOT burn when it is windy.
11. **OPEN BURNING FIRES** (2 consecutive days each) **must be out by sundown** and shall not exceed an area of four feet by five feet, (4x5), and anything larger will be considered illegal. **For brush, tree limbs and garden debris ONLY.** Limit of four permits, per household, per year.
12. **RECREATIONAL FIRES** (YEARLY PERMIT) **must be out by 1:00 A.M.** and shall not exceed three feet by three feet, (3x3), and anything larger will be considered illegal. **SEASONED WOOD ONLY.**

Dump Permits

Permits must be **used WITHIN (30) DAYS** from the date issued.

Dump Permits are **FREE** and can be obtained by:

 [Visiting the Receptionist Desk at City Hall](#)

 [Requesting a Dump Permit Online](#)

Rules:

1. Each Burton household is entitled to two (2) free dump permits per residential household/ per year.
2. Family members with a valid driver's license may apply for a permit for the head of the household. If a resident does not have a driver's license with a Burton address, some other proof of residency must be shown.
3. Dump permits are only good for materials coming from the individual's house whose name is on the permit. If you have someone go in your place, they must bring a copy of your driver's license, with the correct address on it, with them.
4. A permit may be picked up by someone other than the resident intending to use it, but the permit must be written for the users driver's license.
5. One dump permit is good for the equivalent of a standard size pickup truck load, under 2000 lbs. If the load is larger than the bed on a standard size pickup truck, you will be charged the difference or they may take two permits at once. They may also charge if your load exceeds a certain poundage.
6. Dump permits are good for the following materials: concrete, normal yard waste, household refuse, shingles, etc. (There is an additional charge for disposal of appliances with Freon and tires). If you have any questions about items that will be accepted, please call the landfill.
7. If you are unable to use your permit within thirty (30) days, it must be returned to [City Hall](#) in order to cancel the unused permit. If you lose your permit, a new one will NOT be issued and will count as a used permit.
8. Michigan State Law requires that a tarp be used to cover each load.

Venice Park Landfill

9536 E Lennon Rd
Lennon, MI 48449
(810) 621-9080